



DRAFT

Asia & Pacific Internet Association (APIA) Ltd

MINUTES OF THE ANNUAL GENERAL MEETING (AGM) HELD AT 12.30 PM, 22nd FEBRUARY 2011

IN ROOM S228, HONG KONG CONVENTION & EXHIBITION CENTRE, HONG KONG

PRESENT:

MEMBERS

Dr. Philip Smith	Chair
Mr. Paul Wilson	Vice Chair
Mr. Jonny Martin	Secretary
Mr. Ole Jacobsen	Director
Mr. Gaurab Upadhaya	Director
Mr. Kuo-Wei Wu	Director

NPO MEMBERS

APJII	Sammy Pangerapan
APTLD	Jian Zhang
CORE	Jian Zhang (Proxy)
IAJ	Matsuzaki Yoshinobu
Internet New Zealand Incorporated	Keith Davidson
ISPAI	Puneet Tiwari
Packet Clearing House	Bill Woodcock
PIKOM	Tiffany Chung
TWNIC	Ai-Ching Lu

INDIVIDUAL MEMBERS

Akinori Maemura
Bikash Sumani
Bill Woodcock
Deepak Gupta
Desi Valli
Garin Ganis
Gurinder Singh
Jonathan Lee
Jonathan Lee (Proxy for Paul Ooi)
Kabindra Shrestha
Katsuyasu Toyama
Kurt Lindqvist
Ma Yan



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PRESENT:

INDIVIDUAL MEMBERS (CONTINUED)

Manoj Kumar Misra

Mark Tinka

Naresh Ajwani

Naveen Tandon

Pankaj Chaturvedi

Pavan Duggal

Pindar Wong

Prem Ojha

Prolaya Kumar

Puneet Tiwari

Rajesh Chharia

Raju Kumar

Randy Whitney

Raphael Ho

Sanjay Jha

Shyam Nair

Skeve Stevens

Yoshinobu Matsuzaki

Yoshinobu Matsuzaki (Proxy for Scott MacDonald)

Dr. Abhisak Chulya

Scrutineer

Ms. Molly Cheam

Volunteer



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CHAIR OF MEETING

APIA Chair, Dr. Philip Smith welcomed all APIA members to the AGM. Having ascertained that the required quorum was present, he called the meeting to order at 12.35 pm.

1. CONFIRMATION OF MINUTES

The Minutes of the APIA General Meeting held on 2nd March 2010 were confirmed with no amendments as proposed by Mr. Paul Wilson and seconded by Mr. Kuo-Wei Wu.

2. MATTERS ARISING FROM THE AGM IN YEAR 2010

There were no matters arising from the last AGM.

3. ANNUAL REPORT 2010

Dr. Philip Smith presented APIA's Annual Report for the year 2010 as follows:

3.1 Board of Directors

The Board of Directors who served since the last AGM were:

- Dr. Philip Smith, Chair
- Mr. Paul Wilson, Vice Chair
- Mr. Jonny Martin, Secretary
- Mr. Scott MacDonald, Treasurer
- Mr. Ole Jacobsen, Director
- Mr. Gaurab Upadhaya, Director
- Mr. Kuo Wei Wu, Director



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3. ANNUAL REPORT 2010 (Continued)

3.2 Secretariat

PIKOM ceased its services when the APRICOT 2010 in Kuala Lumpur concluded as per hosting agreement. The APIA Board expresses its gratitude to PIKOM for the services rendered and its role in helping APIA establish itself in Asia Pacific.

Volunteers currently provide the Secretariat function in the interim. The APIA Board will appoint an Executive Secretary after APRICOT 2011 is concluded.

3.3 Membership

In year 2010, APIA Membership expanded from 32 to 37 Members. As at 31st December 2010, APIA Membership comprises:

- One (1) Premium Organization
- Nine (9) Non for Profit Organizations
- Twenty seven (27) Individual Members

APIA will embark on a membership recruitment drive and will invite more Internet Related Organizations in Asia Pacific to join as members. APIA will invite more Individuals to join as members too.



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3. ANNUAL REPORT 2010 (Continued)

3.4 APIA Activities

SANOG

APIA continued its support for SANOG. In 2010, two (2) SANOGs were held, one in Dhaka last January and another in Paro last July. SANOG in 2011 was held in Colombo and the event attracted over 125 participants. Recent SANOGs focused on IPv6 and Campus Networking. The next SANOG will be held in Nepal this September.

APSTAR (AP*)

APIA continued supporting AP* by contributing USD5K in 2010 to fund their activities. In addition, APIA also hosted the AP* Retreat Meeting in APRICOT 2010 in Kuala Lumpur through the host

COMMUNICASIA 2010

APIA was once again present at CommunicAsia 2010 in Singapore through APNIC and DotAsia with the purpose of promoting APRICOT-APAN 2011 in Hong Kong.

Besides supporting the above, APRICOT is still the main activity for APIA. The event has now firmly established itself as Asia Pacific's premier Conference on Internet related technologies and also a summit where AP Organizations meet and hold meetings.

3.5 APRICOT 2010

In year 2010, APRICOT was hosted for the third time in Kuala Lumpur. Held at the KL Convention Centre, the event attracted 734 participants from 53 economies. As the Host PIKOM was experienced, the event was relatively easy to organize. The Host also netted a surplus of over USD100K.

In terms of numbers coming to the event, it has stayed around 600-800 people but the number of economies represented at the APRICOT has been on the uptrend.

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3. ANNUAL REPORT 2010 (Continued)

3.6 APRICOT-APAN 2011

The ongoing Conference is the first ever collaboration between APRICOT and APAN. Currently, it has attracted over 1,000 unique registrations, including APAN, APNIC & APTLD. Last week, 139 delegates attended the workshops. The event has gathered the support of 63 Sponsors & supporters.

To date, a total of 865 delegates from 59 countries have turned up on site and registered. The number is expected to go up in the remaining days.

The top 10 delegations to the APRICOT-APAN are from Hong Kong, Japan, USA, Singapore, Australia, PRC, Thailand, India, Malaysia and Korea.

3.7 APRICOT 2012

APRICOT 2012 will be held for the first time in South Asia. It will be hosted by ISP Association of India (ISPAI) and co-hosted by the National Internet Exchange of India (NIXI) at the Hotel Ashok in New Delhi from 21st February to 2nd March 2012.

3.8 APRICOT 2013

The APIA Board is meeting potential bidders of APRICOT 2013. They are SGNIC from Singapore and APJII from Indonesia. The successful bid will be announced during the closing plenary.

3.9 APIA – APRICOT Meetings

A Web conferencing facility is being used for the following coordination and update meetings:

- Monthly APIA Board of Directors (BoD) Meetings
- Monthly APRICOT Management Committee (MC) Meetings
- Weekly APRICOT Program Committee (PC) Meetings

APIA expresses its sincere thanks to Cisco for providing this facility

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3. ANNUAL REPORT 2010 (Continued)

3.10 APRICOT COMMITTEES

Management Committee (MC)

The MC for APRICOT 2011 was co-chaired by Ms. Molly Cheam & Mr. Ole Jacobsen. During the period the MC held in total 15 meetings for APRICOT 2011 including an onsite meeting during APNIC 30. MC Members includes all APIA Board Members, the current Host, the future Host, APNIC and APAN and some APIA Members.

Programme Committee (PC)

The PC for APRICOT 2011 was co-chaired by Mr. Jonny Martin & Mr. Mark Tinka. The PC had 14 members who met weekly to complete the task of selecting papers, speakers and finalizing the APRICOT Program.

APRICOT 2011 in summary has 6 Workshops, 14 Tutorials, an Opening & a Closing Plenary, APOPS Plenary, Peering Forum, IPv6 Transition Conference and 9 Other Conference Sessions.

Fellowship Committee (FC)

The FC for APRICOT 2011, which was chaired by Mr. Paul Wilson selected 16 Fellows (14 full & 2 partial) from 10 countries. Fellowship now includes air travel, accommodation and full funding for the Workshop, Tutorials and Conference attendance. The Fellowship for 2011 is funded by ISOC and APIA.

APIA expresses its deepest gratitude to ISOC for continuously supporting this program.

Dr. Philip Smith thanked all the above Committees above for their hard work, which was crucial in contributing to the success of the event.



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3. ANNUAL REPORT 2010 (Continued)

3.11 APNIC

APIA Collaborates very closely with APNIC and the latter's program is an integral part of the APRICOT. APNIC has provided very substantial support in terms of the following:

- Provision of Sponsorship for the event
- Provision of the Submission System for paper submission
- Provision of the Registration system
- Provision of the many conference facilities like webcast

The APIA Board also meets regularly with the APNIC Executive Council to keep each other abreast on the Association & matters of common interest.

APIA would like to express its deepest gratitude to APNIC for the very strong support received all these years.

APIA Chair, Dr. Philip Smith concluded the Annual Report and open to the floor for any questions.

As there were none, the motion to accept the Annual Report was proposed by Mr. Skeeve Stevens and seconded by Mr. Randy Whitney.

After the acceptance of the Annual Report, Dr. Smith extended the apologies of Treasurer, Mr. Scott MacDonald for not being able to attend this AGM and informed the meeting that he will present on the Financial Report and then table APIA's Budget for year 2011 for adoption.

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4. FINANCIAL REPORT 2010

Dr. Philip Smith highlighted the main reports as follows:

Balance Sheet

- The Total Cash in the bank as at 31st December 2010 was USD261,175. Time Deposits were held in Euros.
- The Total Current Assets stood at USD260,919 as at 31st December compared to USD278,185, the previous year.
- Total Liabilities increased from USD16,258 to USD19,946 during the year.

Statement of Income & Expenditure

APIA's Membership Fee increased from USD12,900 to USD13,550 as there was an increase in the number of members. However, there was no hosting Fee Revenue of USD30,000 received from PIKOM of for 2010 as this was the hosting agreement. This was one of the reasons causing APIA to make a Net Loss of USD20,954 compared to a profit of USD40,558 in the previous year.

The other contributing reason was the Exchange Loss when converting the Euros held by APIA to US Dollars for reporting purposes. The Euro conversion rate used on 31st December 2010 was 1.3363 compared to 1.4399 on 31st December 2009.

Dr. Smith explained that the volatility of the USD and Euros were causing the swings in the bottom line of APIA in the past few years. He expects the currency exchange rate to continue affecting the bottom line reporting for APIA in the near future. He then asked the floor if they had any questions pertaining to the Financial Reporting.

Mr. Manoj Kumar Misra asked APIA to look at increasing its Membership Revenue, as the fees received were quite modest. In addition, he asked APIA to review its currency policy and find ways to avoid such losses in the future, as the amount was quite substantial.

Dr. Smith replied that APIA is on a recruitment drive to increase its membership and hopefully this will be reflected in the Membership Revenue for next year. However, the Board will have to discuss and find ways to address the issue of the currency exchange loss when they convene later.

The Financial Report was then accepted as proposed by Dr. Philip Smith and seconded by Mr. Ole Jacobsen



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5. APIA BUDGET FOR YEAR 2011

Dr. Philip Smith presented the draft APIA Budget for year 2011.

For 2011, APIA is budgeting a deficit of USD14,700. The Total Revenue budgeted is USD60,500 comprising mainly of Membership Income, Hosting Fee and Other Contributions.

On the other hand, the Total Expenses is budgeted at USD75,200. The main line items would be the Secretariat fees, Fellowship Expenses, Contribution to AP*, Travelling Budget to attend the APRICOT APNIC Meetings and the Infrastructure budget which was not utilized in year 2010.

Dr. Smith explained that in the past, all APIA Board Members travelled either on their company or personal account but this was becoming increasingly difficult. The Travelling Budget is provided to support APIA Board Members to travel to these meetings for year 2011-2012. He then asked members if they had any questions pertaining to the Budget and for a motion to adopt the budget if there were no questions.

There being no questions, Mr. Keith Davidson proposed and Mr. Kuo-Wei Wu seconded the adoption of APIA's budget for the year 2011.



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6. ELECTION OF BOARD OF DIRECTORS

The following candidates nominated by members stood for election:

1. Mr. Yoshinobu Matsuzaki
2. Ms. Jian Zhang
3. Mr. Mark Tinka
4. Mr. Kuo-Wei Wu

Dr. Abhisak Chulya was appointed as a Scrutineer for the vote counting.

The following candidates received the most number of votes:

1. Mr. Yoshinobu Matsuzaki
2. Ms. Jian Zhang
3. Mr. Mark Tinka

According to APIA's By-Laws, they will serve for two (2) terms. Dr. Philip Smith thanked the retiring Directors for their services and welcomed the new Directors.

At the end of the Election, Chair of the AGM, Dr. Philip Smith thanked all members for attending the APIA AGM and for their participation.

There being no other matters to discuss, the AGM concluded at 1.25 pm.

Confirmed Correct as Minutes of the APIA AGM

Dr. Philip Smith, APIA Chair, year 2011