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Asia & Pacific Internet Association (APIA) Ltd

**MINUTES OF THE ASIA & PACIFIC INTERNET ASSOCIATION (APIA) LTD
ANNUAL GENERAL MEETING (AGM) HELD AT 12.40 PM, 25th FEBRUARY 2008
AT ROOM CR-402, THE HOWARD PLAZA, TAIPEI, TAIWAN**

Present:	Mr. Gaurab Upadhaya	Chairman
	Mr. Ole Jacobsen	Deputy Chairman
	Dr. Philip Smith	Secretary
	Mr. Paul Wilson	Treasurer
	Mr. Jonathan Martin	Director
	Mr. Scott Macdonald	Director
	Mr. Toru Takahashi	IAJapan – NGO Member
	Mr. Keith Davidson	InternetNZ – NGO Member
	Mr. Gavin Tweedie	WAIA – NGO Member
	Mr. Lee Boon Kok	PIKOM – NGO Member
	Mr. Garin Ganis	Individual Member
	Mr. Tom Vest	Individual Member
In Attendance:	Ms. Molly Cheam	APIA Secretariat
	Mr. Ahmad Alkazimy	APIA Secretariat

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1. **CHAIR OF MEETING**

APIA Chair, Mr. Gaurab Upadhaya welcomed all APIA members present. Having ascertained that the required quorum was present, he called the meeting to order at 12.40 p.m.

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<u>ITEM</u>

2. CONFIRMATION OF MINUTES

The Minutes of the APIA General Meeting held on 26th February 2007 were confirmed with no amendments as proposed by Mr. Ole Jacobsen and seconded by Mr. Tom Vest.

3. MATTERS ARISING

Arising from last year's AGM, Mr. Upadhaya reported the following:

- The meeting asked PIKOM, the APIA Secretariat to expand its scope to include Project Management and managing the host countries. Mr. Ahmad Alkazimy joined the Secretariat in December 2007. He will be fully dedicated to work on the APRICOT matters and managing the host countries.
- The meeting also proposed that PIKOM/Malaysia considers the hosting of the APRICOT as an anchor event i.e. for the event to be at a regular interval in Malaysia. PIKOM will present a proposal on the hosting of the APRICOT 2010 this week.
- The meeting also proposed that APIA sponsor the AP* Secretariat on an annual basis in addition to hosting their meeting at APRICOT. APIA Board has contributed USD5,000 to AP* last year and will be doing the same this year.

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4. ANNUAL REPORT 2007

Chair of the Meeting, Mr. Gaurab Upadhaya presented APIA's Annual Report for the year 2007. He highlighted the following:

4.1   Board of Directors

The members of the Board of Directors who served since the last AGM were as follows:

- Mr. Gaurab Upadhaya, Chairman
- Mr. Ole Jacobsen, Deputy Chairman
- Dr. Philip Smith, Secretary
- Mr. Paul Wilson, Treasurer
- Mr. Scott Macdonald
- Mr. Suresh Ramasubramanian
- Mr. Jonathan Martin

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<u>**ITEM**</u>

4. ANNUAL REPORT 2007 (cont'd)

    4.1   Board of Directors (cont'd)

The Election was conducted based on the **4-3 system**. Out of the seven (7) Directors elected, four (4) Directors with the highest votes are serving for two (2) years whereas the other three (3) Directors will serve for one (1) year.

The following are the four (4) Directors who have served for two (2) terms and will retire:

1. Mr. Gaurab Upadhaya
2. Mr. Ole Jacobsen
3. Dr. Philip Smith
4. Mr. Paul Wilson

The above shall be eligible to stand for re-election.

The following 3 Directors serving two (2) terms will continue serving one more term i.e. until the next AGM in 2009:
1. Mr. Jonathan Martin
2. Mr. Scott MacDonald
3. Mr. Suresh Ramasubramanian

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4. **ANNUAL REPORT 2007 (cont'd)**

    4.2   **APIA Secretariat**

    PIKOM (The Association of the Computer & Multimedia Industry of Malaysia) continued to serve as APIA Secretariat. The contract which is on annual basis was renewed in August 2007. The monthly fee remained unchanged at USD1,500. Mr. Ahmad Alkazimy has joined the Secretariat since Dec 2007 to strengthen the support to APRICOT Committees and host. Secretariat can be contacted at apia-sec@apia.org

    4.3   **Membership Report**

    The Membership status as at 31 December 2007 is as follows:
- Premium Organisation   1 member
- For Profit Organisation   1 new member
- Non Profit Organisation   8 members (1 new member)
- Individuals   16 members (1 member lapsed)

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4. ANNUAL REPORT 2007 (cont'd)

4.4   Activities in 2007

CommunicAsia 2007
APIA participated in the CommunicAsia 2007 in Singapore. During the event, Secretariat promoted APIA and APRICOT 2008.

SANOG
APIA continued to support SANOG by promoting Infrastructure Development and Business in the Region and Industry. This is to encourage Internet development in the South Asia region.

AP*
APIA continued to support AP* by contributing USD5k earlier part of the year and will continue to do so on annual basis.

4.5   Collaboration Update

APIA continued to collaborate closely with APNIC. The APIA Board now holds meetings with the APNIC Executive Council (EC) every half yearly during APRICOTs and APNIC Meetings.

APIA provides complimentary registrations for APNIC EC attending the APRICOTs. Likewise, APNIC will provide APIA Board members with complimentary registrations for the APNIC meetings.

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4. **ANNUAL REPORT 2007 (cont'd)**

4.6 **APRICOT Update**

APRICOT is APIA's biggest and only event. It is recognised as the main AP wide event on Internet related technologies.

APRICOT Operations Manual has been updated and uploaded on the website. It documents the APRICOT logistics requirements and processes. This helps in planning and executing meetings.

4.7 **APRICOT 2007**

APRICOT 2007 was held in Bali, Indonesia by APJII. There was an introduction of a local CEO track. Registration statistics showed that 801 participants from 50 economies attended the event.

4.8 **APRICOT 2008**

APRICOT 2008 is being held in Taipei, Taiwan. It is hosted by the Taiwan Network Information Center (TWNIC). Delegate statistics will be made available after the event.

4.9 **APRICOT 2009**

APRICOT 2009 will be held in Manila, the Republic of Philippines from February 18th to 27th, 2009. Hosted by Advanced Science and Technology Institute (ASTI), a government agency under the Department of Science and Technology (DOST). ASTI conducts research and development in the advanced fields of Information and Communications Technology (ICT) and Microelectronics

4.10 **Future APRICOT**

The discussion on APRICOT 2010 and 2011 ongoing. APRICOT 2011 is being discussed as a joint meeting with APAN. The tentative date are:
- APRICOT 2010 - February 24 - March 5
- APRICOT 2011 - February 23 - March 4

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4. ANNUAL REPORT (Cont'd)

4.11 Conference Call-in Facility
The call-in facility is being used for the monthly coordination and update:
- APIA Board of Directors (BoD) Meetings
- APRICOT Management Committee (MC) Meetings
- APRICOT Programme Committee (PC) Meetings

Previously, the conference call facility was being provided by APNIC. APIA would like to register its appreciation to APNIC for hosting the facility.

Commencing from October 2007, the conference Call Facility is provided by ISC. We would like to thank ISC for providing this facility. In return, for the use of the above facility, APIA has extended ISC with a Non-Profit Membership.

4.12 Regular Meetings

APRICOT Management Committee meetings are held every first Tuesday of the month whereas APIA Board Meetings are held every second Tuesday of the month, through teleconferencing.

APRICOT Programme Committee meetings are held every third Monday of the month, starting from September 2007.

Starting from 2007, there were some changes to the Programme. There will be 1.5 days of Tutorials and 2.5 days of Plenary and Conference sessions. The session name has been changed from "Track" to "Stream".

In future, Secretariat will also handle more of the administration work of the Programme Committee.

The APRICOT Fellowship Committee was chaired by Mr. Suresh Ramasubramanian and co-Chaired by Mr. Tom Vest. Since 2004, Eighty (89) Fellows have awarded with APRICOT Fellowships.

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4. **ANNUAL REPORT (Cont'd)**

    4.12   Regular Meetings (cont'd)

        Mr. Garin Ganis suggested to that the Fellowship programme be made more interesting to the fellows. He mentioned that the INTEROP Fellows Programme is a good example. In response, the meeting agreed to discuss further with the Fellowship Committee (FC).

5. **FINANCIAL REPORT 2007 BY APIA TREASURER**

In the absence of Treasurer, Mr. Paul Wilson, Mr. Upadhaya invited Secretary Dr. Philip Smith to present APIA's Financial Report for the financial year ending 31st December 2007.

Dr. Philip Smith reported the following:

- Membership Fee collected in year 2007 increased slightly from US$12,750 to US$13,550. The increase of US$800 was due to one (1) new For Profit organization, Cybernet joining APIA.
- Time Deposits were changed from USD to Euro. The reason to convert to Euro is because the stability of the currency.
- APIA received other revenues of US$ 36,476.62 from APRICOT including Hosting Fees contributed by APJII.
- APIA's Funds include those generated from APRICOT events and it is placed in two (2) Time Deposits with Citibank.
- Total expenses for year 2007 reduced from US$31,045.39 to US$30,855.32.
- Overall, APIA made a net surplus of US$19,171.30 in year 2007.

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5   FINANCIAL REPORT 2007 BY APIA TREASURER (Cont'd)

Mr. Keith Davidson from InternetNZ suggested that APIA explore the possibility of opening a second account using local currency in Malaysia.

There being no further questions, Dr. Smith asked for the Financial Report to be adopted.

The Meeting agreed.

6.   APIA BUDGET FOR YEAR 2008

Dr. Philip Smith presented the draft APIA Budget for year 2008 for members' consideration.

The Budgeted expenses will include Secretariat fee, License & Registration, Meeting Expense, Promotion Expense, Bank charges and miscellaneous expenses.

There being no questions, Dr. Smith asked for the budget to be approved. The meeting agreed.

7.   ELECTION OF BOARD OF DIRECTORS

The following candidates stood for election:

1.   Mr. Gaurab Upadhaya
2.   Mr. Ole Jacobsen
3.   Dr. Philip Smith
4.   Mr. Paul Wilson

There being no contest, the meeting elected all of the above. They will serve for (2) terms.

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Mr. Gaurab Upadhaya thanked the retiring Directors and welcomed the new Directors.

Last but not least, he thanked all members for attending the APIA AGM.

There being no other business the APIA AGM ended at 1:32 pm

Confirmed Correct as Minutes of the APIA AGM

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Mr. Gaurab Upadhaya, APIA Chair, year 2007

Recorded by: Mr. Ahmad Alkazimy
APIA Secretariat